

BERMUDA MUSICAL AND DRAMATIC SOCIETY (BMDS)

ANNUAL GENERAL MEETING

Thursday 19th October 2017

Daylesford Theatre - 6:00pm

Executive Members Present:

President	Nicola Flood
Vice President	Kim Day
Vice President	Stephen Notman
Honorary Treasurer	Jennie Lamerton
Secretary	Theresa Hall
Drama Chair	Emma Muggleton
Bar Chair	Sandy Amott
General Member	Lisa Maule
General Member	Vicky Anderson
General Member	Valerie Butterfield-Wallbank
General Member	Liz Knight
General Member	Owain Johnston-Barnes

Apologies:

Vice President	Barbara Jones
Premises Chair	Nick Walker
Music Chair	Chris Broadhurst

General Members Present:

A list of the members in attendance is attached to and forms a part of these Minutes.

The President called the meeting to order.

1. Confirmation of the Minutes

On a motion made by Libby Durrant and seconded by Don Jolliffe, the Minutes of the Annual General Meeting of 18th October 2016 were approved.

2. Matters Arising from the Minutes

There were no matters arising

3. President's Report

- 3.1 Nicola Flood, President of the Society, presented her report, a copy of which is attached to and forms a part of these Minutes.
- 3.2 Nicola Flood reported that the Executive Committee had unanimously voted to grant Evelyn MacGregor an Honorary Patron Membership.

4. Reports of the Standing Committees

- 4.1 Drama– Emma Muggleton presented her report, a copy of which is attached to and forms a part of these Minutes.
- 4.2 Music – Lisa Maule presented the report prepared by Chris Broadhurst, a copy of which is attached to and forms a part of these Minutes.
- 4.3 Premises – Kim Day gave a brief update on the premises in the absence of Nick Walker, Premises Chair. She advised that roof repairs would commence within the next week, that there was now a new ice machine and that the Premises Chair was aware of the issues in the basement and they would be dealt with.
- 4.4 Bar –Sandy Amott presented her report, a copy of which is attached to and forms a part of these Minutes.

5. BMDS Charitable Trust Report

Adrian Lee-Emery then presented the report from the BMDS Charitable Trust, a copy of which is attached to and forms a part of these Minutes

6. Treasurer's Report

- 6.1 Jennie Lamerton presented her report and the audited financial statements for the year ended 31st May 2017, a copy of which is attached to and forms part of these Minutes.
- 6.2 On a motion by Nathaniel Butterfield and seconded by Libby Durrant the Audited accounts for the period ended 31st May 2017 were accepted.
- 6.3 Following Mr Profit's comments at the 2016 AGM, it was confirmed that the valuation recorded on the statement of financial position of the two Steinway Pianos owned by the Society had been considered and discussed with the auditors. The auditors had advised that all tangible capital assets, including the pianos, are recorded at cost in accordance with the accounting standards for not-for-profit organizations generally accepted in Bermuda and Canada. The auditors recommended that the current financial framework utilized by the Society should

not be changed, as recording the Society's assets at a fair market value would result in more stringent disclosures and would incur additional costs of compliance with new accounting standards. It was, however, understood that the fair market value of the two pianos was far in excess of the cost value recorded.

- 6.4 The current cash position was confirmed to be around \$170,000, to include the insurance claim payment of over \$29,000. However, it was advised that the Society was in need of some major upgrades to the lighting control system in the bar, which would be expensive.

7. Executive Committee

- 7.1 Nicola Flood advised that all incumbents whose 3 year term expired at the AGM were willing to stand for a further three year term. As no nominations were put forward the following candidates were deemed to be elected:

Vice President	Kim Day
Premises Chairman	Nick Walker
General Member/Social	Victoria Anderson
General Member / Diva	Valerie Butterfield Wallbank
General Member	Lisa Maule

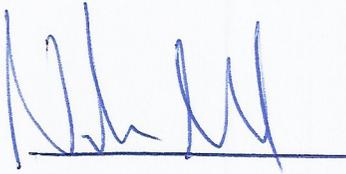
- 7.2 Nicola Flood advised that the position of Bar Chairman became vacant during the year and was currently being filled by Sandy Amott. Sandy Amott had indicated she was willing to stand for election to complete the remaining two years of the term. As no nominations were put forward Sandy Amott was deemed to be elected.

8. Any Other Business

- 8.1 Further to Adam Gauntlet's reference to the recent accident during the G&S breakdown at City Hall, Carol Birch confirmed that there would be a dedicated team in place to review health and safety precautions for this year's upcoming panto. Jennie Lamerton was asked to review the Society's public liability insurance to ensure that there was appropriate cover in place should a similar incident occur during a BMDS show.
- 8.2 Adrienne Hintz enquired if the proposal to install a curtain system in the Daylesford Theatre had progressed. Nicola Flood confirmed the matter would be put before the Executive Committee once an estimate had been submitted.
- 8.3 Evelyn MacGregor thanked the Executive Committee for granting her an Honorary Patron Membership and gave a brief overview of her 38 years involvement with the Society.

- 8.4 Peter Profit expressed concern about maintenance of the Steinway grand piano currently on loan to St John's Church, and stated that, in his opinion, it should be returned to Daylesford. It was noted that there was no suitable space at Daylesford to accommodate the piano and that, at St John's, it was routinely used and maintained. Mr Profit wished to remind the Membership of the importance of this asset which had been instrumental in the development of the careers of Rebecca Faulkenberry, Paige Hallet and the Ross family.

There being nothing further to discuss, the Meeting closed at 7pm.



NICOLA FLOOD
PRESIDENT



THERESA HALL
SECRETARY

Members present at the Annual General Meeting of the Bermuda Musical and Dramatic Society
19 October 2017

Andrea Kulmala
Nicola Flood
Theresa Hall
Carol Birch
Shawn Angiers
Claire Rushe
Sandy Amott
Joy Whalley
Andrew Whalley
Pat Hamlett
Adrienne Hintz
Diana Martin
Don Jolliffe
Grahame Rendell
Adrian Lee-Emery
Stephen Notman
Coral Dakin
Mary Brier
Libby Durrant
Nathaniel Butterfield
Emma Muggleton
Owain Johnston-Baines
Kim Day
Elizabeth Knight
John Dale
Betty Dale
Evelyn MacGregor
Philip McIntosh
Sally Browne
Kurt Birrer
Jennie Lamerton
Angela Gimour
Adam Gauntlet
Robert Duffy
Peter Profit
Glenn Flood
Valerie Butterfield-Wallbank
Tommy Smith
Bernard Pitman
Mandy Pitman
Kevin MacDonald
Lisa Maule

Bermuda Musical & Dramatic Society

PO Box DV 631, Devonshire DV BX 295-5584 (Bar) 292-0848 (Box Office)

PRESIDENT'S REPORT

Members and Executive Committee, I would like to welcome you to the 2017 Annual General Meeting for the Bermuda Musical & Dramatic Society.

To begin tonight's meeting, I'd like to acknowledge the loss of several BMDS members and supporters of the arts in Bermuda over the past year with a moment of silence to remember and to reflect on the lives of the following individuals: Vernon Harrison, Brian Larzleer, Diana Tetlow, Ora Cooper Bainbridge, Derek Corlett, Brian Callaghan, Alan Kennedy, Jean Hannant, Thomas Andrew Trimmingham, Mark Ray, Reg White, Betty Hintz and Jenny Pengilley

Now, thank you all for coming out tonight to support your society..... I am very happy to report that the society is alive and thriving despite suffering a body blow from hurricane Nicole, which resulted in us having to claim on our insurance and incurring a \$25K deductible. However, on the brighter side, we now have a new ice machine, beer cooler, chest freezer, wine and soda chiller, glass washer and new carpet in the bar and foyer. Hopefully these will see us through the next few years without mishap. I would like to thank Adam Gauntlet and Jennie Lamerton for all their hard work helping us reach a satisfactory result between us and Argus Insurance.

And so on to more wonderful news ... it's been a great year.

Financially we continue to thrive and that is in no small part due to Jennie Lamerton and our bookkeeper Sally Browne who have been diligent again this year in watching our finances. You will be happy to learn that our debenture has now been paid off, Jennie will fill you in shortly on the financial details of the society. If you have been reading your Divas recently you will note that Jennie intends to step down once a suitable replacement has been found, if you, or anyone you know would be willing to take on the position of treasurer please let our secretary, Theresa Hall know. I thank Jennie for all her hard work and diligence over the years in keeping BMDS on a sound financial track.

I would like to thank Alan Brooks for all his hard work and dedication to BMDS over the last several years, along with Jim Brier for stepping into the breach after Brooksie stepped down. More recently Sandy Amott has joined the Executive committee, as bar chair, and has a strong and enthusiastic committee behind her. They have introduced boxed wine to BMDS and I can report it's extremely popular and even Peter Profit drinks it on occasion! We have a healthy bottom line, bar wise, and I thank Sandy, her committee, all the folks that open and stock the bar, Kevin Blee for depositing the bar take, all the volunteer bartenders and Jenn Campbell for the thankless task of doing the bar Rota month after month. We will continue to improve processes whenever and wherever possible and look forward to seeing you in bar after this meeting to further boost our profits. Sandy will comment further on bar activities in the bar committee report.

Our social program continues to flourish as a result of the tireless efforts of Vicky Anderson. At this time, I'd like to thank Vicky for her imagination and energy, in keeping up the social scene in the last year. I would also like to thank Chris Broadhurst, for the continued success of Hoot Night,

congratulations by the way on your recent marriage to Maryann. Also thank you to Tommy Ray for his wonderful Jazz Nights, and last but not least Tommy Smith for making these musical night possible. I believe all this has contributed to the morale of the society and I have heard many positive comments about how well our social programme is doing. Vicky will report on the social side of BMDS shortly, whilst Lisa will read Chris' music report in his absence. Chris has also informed us that he wishes to step down as music chair, as he will be spending most of his time in the US. Again, if you, or anyone you know would like to take on the position of music chair, please let Theresa know.

Our drama programme goes from strength to strength, even though we were hampered by the America's Cup, and could not put on as many shows last year that we would have liked. We still staged some amazing performances, Emma will comment on the successes of these shows in her upcoming report she will also give a brief outline of the year to come. Emma had some very big shoes to fill after Jo Shane left us to return to the UK and, I must say, she had had her challenges but, as always, she has faced them and on many occasions has turned a pig's ear into a silk purse. I thank her and her committee for continuing to offer a variety of productions to grace our stage and of course the annual panto at City hall. Speaking of which I must congratulate Laura Bardgett and her team for last year's panto for a very entertaining Journey Through Panto Land. Who will ever forget Kim Day and that feather duster? Looking forward to this year's panto, we again, have the combined talents of Carol Birch and James Burn who, I am sure, will bring us a very exciting Puss in Boots Bollywood style panto, I, for one, cannot wait to see it.

I would like to thank Adam Gautlett for all he did for our aging lady, Daylesford, and welcome Nick Walker as his replacement on as premises chair. I know some of you have noticed the state of the roof and I want to let you know that work will commence this weekend, and on that note please refrain from parking in the row closest to the building if you are here over the weekend. Kim will read Nick's premises report shortly.

We are committed to upgrading our infrastructure and can report that Barbara Jones and I will be meeting with Ray Burkholder within the next few weeks to discuss the best way forward. Ray is now responsible for the website and issuing key card access to the building and we thank him for all he does behind the scenes. It has been a real struggle for us as a society trying to find someone with the technical know-how to keep up with the fast pace of IT in the last few years but now with Ray's help we will hopefully see a big improvement going forward. Getting things posted to the web and keeping our web page generally up to date is going to be one of his top priorities along with improving our newsletters. And speaking of Newsletters we would be lost if we didn't have Val Butterfield-Wallbank-Smith and Jenn Campbell volunteering during their busy lives by sending our Divas to keep us informed – thank you ladies.

We were again able to assist the charitable trust in putting on the annual Famous For Fifteen Minutes Festival and I would like to thank the current committee of Adrian Lee-Emery, Carol Birch, Phil McIntosh, Kevin Blee and the newest addition to the team, Jenn Campbell. Jenn replaced Adrienne Hintz who has worked tirelessly for the trust since it's inception in 2001 and we thank her for all that she done for the trust and the bursary recipients. Adrian will give us more detail his upcoming report

At last count this morning, our number of members was 728, an increase from 686 last year. I'm pleased to say that I have seen a lot of new faces around in the last year and my personal opinion is that current members are helping to keep those membership numbers up by word of mouth, so thank you to you all and keep spreading the word about our vibrant, busy society!

We will continue to seek out opportunities to increase our membership, including discussions and partnerships with senior schools and other Bermuda-based organizations. Any suggestions or offers to assist would be greatly appreciated. We need to get more young people involved in our society as without them we have a limited future. I task you all to come up with some imaginative ideas to make this happen. Yes, panto is full of young enthusiastic people but if don't keep them interested, they fade away until the following year.

Oh, and just in case you are wondering, all this scenery behind us is a gift from G and S after The Wizard of Oz and will be used in the panto build, so I would to thank them for it.

It would be remiss of me not to warmly thank the present Executive Committee for their support. I could not have done this job for the past year without their support and encouragement. I assure you that the members of the executive who have served and continue to serve have difficult and time-consuming positions (along with full time jobs!) and they do not take their responsibility to the society lightly. Additionally, the folks who have come forward over the year, not just to fill a seat, but to add their passion for the theatre and their various levels of expertise to a very dedicated executive. Please be sure to recognize the level of commitment they bring to their positions and that the decisions made on your behalf are made from one goal – to do what is best for the society as a whole.

I end my report by informing you all that the Executive Committee unanimously decided to make Evie MacGregor an Honorary Patron of BMDS as a small token of our appreciation for all that she has done over many, many years for BMDS and the arts in Bermuda. Well done Evie, you thoroughly deserve it.

Nicola Flood

President

19th October 2017

AGM notes - 2017

Starting on page 4 of statements which is the Statement of Operations

Revenue – the 2017 year end result is slightly less than the prior year despite some great productions that were unfortunately less successful at the Box Office than we would have hoped Panto continues to be the biggest earner for the society and being at City Hall certainly helps in the net revenue. For a breakdown of the revenues per show see page 11 Schedule 2

As mentioned last year rental of the car-park has decreased due to having re-negotiated the contract with Appleby's/Estera and we now have two main contracts for the bulk of the carparks rather than one for the entire carpark.

Membership revenue is relatively level with the prior year rather than decreasing for the first time in a number of years, hopefully an indication of a potential turn around for membership numbers.

The Bar results, as always, are a reflection of the number/success of the shows we produce year on year.

Daylesford Theatre Expenses

Most expenses in this category are in line with prior years. Repairs & Maintenance last year included some extra items like painting the exterior of the building, cleaning the water tanks, electrical survey & rewiring, so the expectation was that this year would have been much reduced however due to the storm damage the figure includes \$14.8k of extra expense.

General Expenses

General expenses are slightly less than last year, including the interest expense as we have now fully repaid the debenture. All in all, a great reflection on the society, that we are continuing to control our expenses.

[Prior year - Social events – the Christmas party, Jo Shane's leaving do, less Friday Suppers]

Overall the Society has made an operating profit of \$18.7k however with the claim recovery of \$29.6k we are showing a profit of \$48.4k for the year

Turning back to the Statement of Financial Position on page 3

The Society continues to be in a strong financial position, and despite the cash outflows due to the storm damage we have now fully repaid the debenture in March 2017 and the Society still has a healthy cash balance after this repayment.

Accounts Receivable is the claim recovery.

Prepaid expenses includes \$13,600 City Hall deposits for 2017 and 2018.

Current Liabilities are down yet again on the prior year, due to reduced Accounts Payable and the amortization of the Deferred donations.

Long Term Liabilities are zero with the 10year debenture issued in March 2012, now being fully repaid.

Last year at the AGM a very interesting enquiry was made about the valuation of the pianos shown in our accounts. On discussion with the auditors I can provide the following information –

The current financial framework utilized by the society are the accounting standards for not-for-profit organizations generally accepted in Bermuda and Canada. Under these standards [S. 4431.07:] A tangible capital asset should be recorded on the statement of financial position at cost.

If the Society wished to record the Steinway piano's at a fair market value this would require a change in accounting policy that would affect not only the piano's but all the Society's assets. The disclosures would be more stringent than the current accounting framework being utilized, which would result in increased costs for the Society.

So my recommendation would be to continue with the current accounting standards so that the Society is not subject to the increased costs of compliance with new accounting standards.

Finally as you may have seen in Diva this will be my last AGM as your Treasurer as I will be stepping down as soon as we can find a replacement. I would like to thank everyone who has helped me in this position being both past & present committee members.

Any questions?

DRAMA REPORT

AGM

Thursday 19 October 2017

Good evening

As I move into my second year as Drama Chair it has become clear to me that whatever plans are put in place, there always seems to be something that will interfere with those plans and we have to change direction. I guess that's live theatre for you – having to go with the flow with whatever gets thrown at you.

I'd like to take the time to thank anyone who has been involved in any of our productions this year for their time and efforts, whether you were directing, acting, ushering, part of the technical crew, back stage (in any capacity) working behind the bar or generally helping out in any way you could, we cannot have a working theatre without the hard work of those volunteers.

In general the theatre programme for 2016/2017 was not as full as normal, mainly due to a sudden illness and not having much on over summer to accommodate the America's Cup. I am hoping to balance that out in the 2017/2018 schedule by including a few fun one-evening productions.

Obviously, the first production that I need to talk about is the 2016 Panto – Adventures in Pantoland, directed by Laura Bardgett and produced by Kim Day and myself. We had a stellar team in place with a fun script and this was very well received and very successful.

With such a great start to our programme we unfortunately had a hiccup when our production of *The Alchemist*, due to be directed by Adam Gauntlett, had to be cancelled due to the sudden illness of one of the cast members who had a major role. Adam graciously made the decision to postpone the production, rather than compromise the play by finding someone at short notice.

In order to try to catch up with ourselves, Owain Johnston-Barnes stepped in and brought his scheduled directing debut up a by a few weeks to bring us a fantastic performance of *12 Angry Men*, which had a solid cast and the production was successful enough to put on another evening's performance. If the cast had been available, I felt we could have put on at least another two performances. I'd like to thank Owain for stepping into the directing role and I hope he will be open to direct more plays for BMDS.

Our next production was the Trials and Tribulations of a Trailer Trash Wife, ably directed by Nicola Flood. This dealt with the dark subject of spousal abuse which was presented with the gravitas required for such a difficult subject, along with moments of absolute laughter. Who can forget Kelly Gilmore's speech about the "slip and slide". If you didn't see it well, I'm sorry, you just had to be there. Again, this was a very successful production and we were able to put on extra performances for that as well.

It was decided that we would not put on a production during the America's Cup event, therefore, there were no drama productions during June.

We then finished the year off with having a 24 Hours to curtain. Nicola Flood and I produced this and I am always amazed that on the Monday before the weekend we are genuinely concerned we don't have enough people and then, out of nowhere, people start to volunteer. We had a wonderful turn out of writers, directors and actors and managed to put on five solid plays, sterlingly supported by a solid technical team – Tommy on sound and Mary on lights, all under the calming influence of Dee Doars as Stage Manager. I would like to thank everyone who was involved in that production for their hard work. It was exhausting but totally worth it.

Now I've given you an overview of what we did in 2016/2017 I would like to give you an insight of what we've got planned for 2017/2018. I am going to keep this in general terms.

We are now in pre-production for the Panto. This year it is Puss in Boots in Bollywood, being directed by Carol Birch and produced by Jennifer Campbell. The show is cast and rehearsals have started. Carol is trying out some new ideas for this production. She is going to use a lot of projections instead of drops and I, for one, am looking forward to seeing how it works.

Now on to the rest of the year. I am currently liaising with Norm Foster, the writer of Skin Flick, to have him be our overseas contingent for 2018. He is very interested in coming over to put on one of his plays, utilising local talent. I would like to do this in the first half of the year.

We would also like to put on some sort of musical this year. We are hoping it will be Next to Normal, which was postponed from last June due to Americas Cup, however, we are also discussing putting on a concert version of a well known show.

Also under discussion is to present a British sitcom, which is yet to be decided upon. I am also reaching out to a director about putting on a production of Pillow Man. Add to this the one-offs we are hoping to put on that will include our one-off events in conjunction with Vicky Anderson as Social Chair and we have a full calendar for the year.

As always, if anyone out there would like to direct a play or has a particular project they would like to put forward, please let me know.

Thank you very much

Emma Muggleton
Drama Chair

Music Report AGM October 2017

Submitted by: Chris Broadhurst

We've had another great year in music down here at BMDS. Partly fueled by the folding of the Bermuda Folk Club, our Hoot Nights became bigger and better than in previous years. This monthly event, and the varied 15 minute acts provided much free entertainment over the colder months in particular.

One change that we made this year was to not hold Hoot Nights during July & August. As prime vacation time as well as being generally too hot to do anything, we decided to hold off on the event as in the past they had not been as well attended as other months.

Again as a result of the Bermuda Folk Club disbanding, we were able to pick up several items from their stock of sound and light gear, the exact details of which can be obtained from Tommy Smith.

I can say that we got a good deal and that our facilities are improved because of this. Many thanks to Tommy for taking the lead on this.

In June our stage was graced by the Daylesford Singers who returned after several years of absence. These shows were brilliantly performed and we look forward to their return hopefully next year. Many thanks to Jack Durner for all his hard work in pulling this together.

In Addition, Lisa Maule started her Wine, Women & Song event on Sundays back in the spring. This provided yet more entertainment when they performed for a very appreciative audience in the bar.

Finally, Tom Ray's Jazz Nights have become a more regular feature this year. We welcome this and look forward to many more of these superb evenings.

It has been a pleasure to serve you as Music Chair again this year, and I'd like to thank The President and entire Executive for their support.

In particular, I'd like to thank our sound man extraordinaire – Tommy Smith for his long hours and dedication.

I apologize for not being there this evening as I'm away on an extended trip. I hope to see you all soon when I return to the island.

Chris Broadhurst
Music Chair

The BMDS Charitable Trust AGM Report - 2017

The BMDS Charitable Trust continues to award sponsorships and bursaries to Bermudian students studying the Performance Arts. To date, the Trust has distributed approx. \$325,000 to 39 different students and other organizations since its inception in 2001. This is mostly attributable to the proceeds from Famous for 15 Minutes, so we thank you for your continued support of this annual event on the BMDS calendar. And a very special thank you once again to our wonderful sponsor of Famous for 15 Minutes, Washington Properties.

The Trust received 12 applications from Performance Arts students for the 2017 bursaries. This is the seventh year the bursary has been listed on Bermuda Scholarships.com, and due to a successful Famous for 15 Minutes 2016 and other private donations, we were able to give out five \$5,000 bursaries this year to:

***Kioshi Burgess** continuing his successful studies for Bachelor of Music in Vocal Performance at the Musicians Institute in Los Angeles,*

*Our own **Ryan Day**, who is starting his degree in Lighting Design at The Royal Central School of Speech and Drama,*

***Shanna Henry**, who is attending Montclair State University, working towards her degree in Performing Arts, majoring in Dance,*

***Shona Maule**, another one of the BMDS family, continuing towards her Musical Theatre major at Guilford School of Acting, and*

***Ebonae Pringle**, attending Point Blank Music School, studying Performing Arts with a focus on Music Production & Sound Engineering.*

The Bermuda School of Music again received an annual grant towards their Bursary Programme from the Trust.

Details for the 2018 bursaries will be available on the Bermuda Scholarships.com website in the new year.

We estimate total income and donations for the financial year ending August 31, 2017 to be approximately \$30,000! Approximately \$3,200.00 coming from BMDS members via the tip jar on the Daylesford bar and through kind donations at membership renewal time. Thank you to all members who acknowledged the Trust when renewing their memberships. Copies of the financial statements, when final, may be obtained by emailing bursary@bmds.bm

Many of you will not know that Adrienne Hintz stood down as a Trustee earlier in the year, and we are happy to have Jenn Campbell joining the Trustees. It would be more than fair to say that Adrienne was the impetus, along with Kate Huntington's father Terry, in the formation of the Trust, and for making it the success it has become. Adrienne's efforts have been invaluable, and we thank her for the years of unflinching support and fortitude!

The next rendition of Famous for 15 Minutes will hopefully get underway in 2018. Details on script deadlines, auditions and show dates will be available soon. We hope that potential and returning Writers continue to see this as a benefit to their progress, and that the tradition of developing new talent both on and off-stage brings new blood to BMDS productions in the future.

Finally, the Trust, along with the Executive, has committed to providing the Membership with updates on the Bursary recipients and other activities, which you will start to see manifested in the coming year.

Respectfully submitted by the Trustees of the BMDS Charitable Trust - Kevin Blee, Carol Birch, Jenn Campbell, Adrian Lee-Emery and Philip McIntosh, who thank you for your continued support of Performance Arts students in Bermuda.